

**FIRE BUREAU**  
**SOUTH ORANGE VILLAGE**  
PREVENTION/INSPECTION/EDUCATION

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**Business, Commercial, Cooking Establishments**  
**Life Hazard, Non-Life Hazard**

1. Hood Cleaning Records (details as to what was cleaned) a. The company shall be qualified to conduct cleaning b. At minimum conducted every 6 months i. High-volume cooking such as 24-hour cooking or wok cooking every 3 months ii. Low volume cooking operations such as places of religious worship, seasonal business centers every 12 months iii. Cooking operation utilizing solid fuel-burning cooking appliances every 1 month
2. Current Kitchen Suppression System Report (Semi-Annual Inspection) a. This is performed by a Fire Protection Contractor and the report shall be completed in full. b. Where there are noted deficiencies; repairs shall be made immediately. Incomplete reports submitted by the contractor will not be counted as valid reports. It is still important to submit all reports to the Fire Official even with deficiencies.
3. Fire Alarm Report (where applicable) NFPA 72 a. Annual Inspection Where there are noted deficiencies; repairs shall be made immediately.
4. Sprinkler System (where applicable) NFPA 25 a. Quarterly and Annual Reports Required b. Where there are noted deficiencies; repairs shall be made immediately.
5. Fire Extinguishers (Tag will be inspected on each unit) a. Annual Inspection b. Fire extinguishers shall not be past due. Coordinate inspections with you fire protection contractor to ensure no lapse in inspection. c. Class K Fire Extinguisher will be inspected in the kitchen area and mounted within 30 feet of cooking equipment, visible and not obstructed or obscured from view. d. Where there are noted deficiencies; repairs shall be made immediately.
6. Life Hazard, Non-Life Hazard Fee, Permit Fees a. If you are registered as a Life Hazard Use you will be issued an invoice from the State of New Jersey. Once paid you will receive a certificate of registration, ensure this is posted. You will receive this invoice annually. b. If you are a Non-Life Hazard Use you will receive an invoice locally from our office in the beginning of January. Ensure this invoice is paid prior to the due date. c. Non-Life Hazard Uses will also receive an invoice for a permit for their Kitchen Suppression System. Ensure this invoice is paid prior to the due date.