

SOUTH ORANGE VILLAGE
Municipal Offices
76 South Orange Ave
Suite 302
South Orange
Essex County
New Jersey 07079

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RESOLUTION #2021-164

June 14, 2021

RESOLUTION AWARDING A CONTRACT TO HARVARD SERVICES GROUP TO PROVIDE DISINFECTING, CLEANING AND JANITORIAL SERVICES FOR THE SOUTH ORANGE MUNICIPAL POOL DUE TO COVID-19 REQUIREMENTS IN THE AMOUNT NOT TO EXCEED \$4,204.54 MONTHLY

WHEREAS, HARVARD SERVICES GROUP submitted a proposal to provide janitorial services to the South Orange Pool due to COVID - 19; and

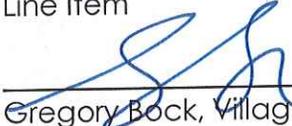
THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Township of South Orange Village that it does concur with the recommendation of the Village Administrator and Director of Recreation to award to HARVARD SERVICES GROUP, 33 Wood Avenue South, Suite 600, Iselin, NJ 08830 a contract in the amount of \$4,204.54 monthly for the 2021 pool season in accordance with the specifications agreed upon; and

BE IT FURTHER RESOLVED that the Village President and Village Clerk are hereby authorized to execute a contract for said services contingent upon the availability of funds certified by the Village's Chief Financial Officer; and

BE IT FURTHER RESOLVED that the Village Clerk shall confirm with the Board of Trustees when the certification of available funds has been received by the Village's Chief Finance Officer.

CERTIFICATION OF AVAILABLE FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq. and any other applicable requirement, I, Gregory Bock, Village Treasurer of the Township of South Orange Village, have ascertained that there are available sufficient uncommitted funds in the line item specified below to award the contract specified in the above resolution, in the amount specified below. I further certify that I will encumber these funds upon the passage of this resolution.

11-2000-00-1300	POOL TRUST	NTE \$12,613.62
Line Item	Description	Amount
		6/14/21
Gregory Bock, Village Treasurer		Date



Trustee Member	Motion	Second	Ayes	Nays	Abstain	Absent
Brown			X			
Coallier	X		X			
Haskins			X			
Hartshorn Hilton			X			
Jones		X	X			
Zuckerman			X			

CERTIFICATION

I, Ojetti E. Davis, Acting Village Clerk of the Township of South Orange Village, County of Essex, State of New Jersey, do hereby certify that this is a true and correct copy of the Resolution adopted by the Board of Trustees at their regular meeting held on Monday, June 14, 2021.

Ojetti E. Davis
Acting Village Clerk



TOWNSHIP OF SOUTH ORANGE VILLAGE

CLEANING SERVICES AT POLICE DEPARTEMENT, 298 Walton Ave, SKATE HOUSE and
Department of Public Works

PROPOSED PRICING

Buildings to be Cleaned June - Dec 2021	Monthly Price
South Orange Police Department	\$ 1,859.28 <i>plus applicable taxes</i>
298 Walton Avenue	\$ 1,144.75 <i>plus applicable taxes</i>
Skate House	\$ 575.94 <i>plus applicable taxes</i>
DPW 300 Walton Avenue	\$ 613.18 <i>plus applicable taxes</i>

OPTIONAL PRICING

Pool House* <i>Serviced June 14th - Sept 6th, 2021</i>	\$ 4,204.54 <i>plus applicable taxes</i>
Library*	\$ 2,530.42 <i>plus applicable taxes</i>

** not part of RFP*

SUBMITTED
PRICING VALID THROUGH

6/8/2021
12/31/2021



June 8, 2021

Adam D. Loehner
Village Administrator
76 South Orange Ave, Suite 302
South Orange, NJ 07079

Dear Adam,

Thank you for the opportunity to submit our proposal to the Township of South Orange Village for janitorial services at various locations.

At Harvard, we deliver **Service Excellence** by being the most transparent, metrics-based provider in the industry. This is achieved through the implementation and execution of the industry's most comprehensive service delivery model.

Our unique technology platform, HarvardSmart®, provides powerful service performance metrics that tracks and reports on the quality of the service we provide. We use this data to improve our processes, enhance quality, and gain efficiencies over time. We do this to ensure we are helping to improve the overall Occupant Experience at your sites.

Harvard has been an ISSA CIMS-GB and Green Seal-42 third-party certified organization since 2008. Rest assured that our service is delivered in a sustainable manner in accordance with LEED and WELL™ Certified building standards. Our certifications validate the quality of the service we provide and are only earned by a small number of organizations in the cleaning industry.

We acknowledge understanding the submittal requirements and look forward to your favorable review of our bid pricing. If you have any questions, please feel free to contact me at 973-573-0401 or ezayas@harvardsg.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Eduardo Zayas". The signature is written in a cursive style with a long, sweeping line extending from the end.

Eduardo Zayas
Director of Operations

33 Wood Avenue South, Suite 600
Iselin, NJ 08830
www.harvardsg.com