

South Orange
Department of Public Works
(973) 378-7741

2003 2004
RECYCLING
RULES & REGULATIONS

Business • Residential



Residential Recycling

Glass Bottles & Jars, Aluminum Cans, & Plastic Soda Bottles

Driveway collections are made on regular recycling days. (Check toter schedule for dates.) Any excess recycling may be placed alongside toters in reusable containers of 20 gallons or less.

Residents who do not own toters must drop off these items at the Public Works Garage, 300 Walton Avenue, (973) 378-7741. Washing is not necessary and glass colors may be mixed.

Note: DO NOT recycle aluminum foil or nonaluminum cans.

Newspaper

Newspaper is collected at homes equipped with toters. Excess newspaper must be tied in bundles and stacked alongside the toter for removal. For those who do not have toters, newspaper must be dropped off at the Public Works garage, 300 Walton Avenue.

Aluminum Alternative

As an alternative to regular pick-up or drop-off, residents may take their aluminum cans to the South Orange Fire House on Sloan Street. Funds generated from fire house recycling are contributed to the St. Barnabas Hospital Children's Burn Center, in a program called "ACBC," Aluminum Cans for Burned Children.

Corrugated Boxes

Corrugated boxes and cartons must be flattened and tied securely for one-person handling. Villagers with proof of South Orange residency may bring the bundled boxes into the recycling depot.

Leaves

Each fall, leaves swept to the curb are picked up periodically by the Village. (No plastic bags permitted.) Final pick-up is on or about Dec. 15. In spring, leaves must be bagged in biodegradable brown paper bags and placed at the curb. Leaves in plastic bags will not be picked up.

Specific pick-up dates will be announced in a future *Gaslight*.

Household Appliances & Metals Pick-Up

Light and heavy metals (refrigerators, stoves, metal cabinets, dishwashers, washers and dryers, radiators, pipes, iron, and bicycles) are collected by appointment only, at no charge to the resident. For an appointment, call Public Works at (973) 378-7741. Please allow six to eight weeks for an appointment to be scheduled. Materials must be placed at the curb. These materials may also be dropped off at the Public Works garage Monday to Friday, 8 a.m. to 4 p.m. and Saturdays, 8 a.m. to 12 noon. Residents must see attendant before leaving any items.

Household Pick-Up

Items such as sofas, chairs, and rugs can be picked up by appointment, at no charge to the resident. To make an appointment, call Public Works at (973) 378-7741. Please allow six to eight weeks for an appointment to be scheduled. All materials must be placed between the sidewalk and curb in front of the home. Construction debris is not included and residents must make other arrangements for debris removal.

High-Grade Paper

Recyclable high-grade paper may be dropped off by homeowners at the Public Works garage or placed in a blue toter for curbside pick-up.

■ Recyclable: magazines, coupons, envelopes, direct mail ads, flyers and brochures, sweepstakes forms, color inserts, school and notebook paper, phone books, paper-back books, hard-cover books (if covers are removed and thrown in the regular garbage). Also, computer, NCR and other high-grade paper.

■ Non-Recyclable As High-Grade Paper: newspaper, newsprint, plastic

bags, cardboard, corrugated board, and boxes of any kind.

Automobile Tires & Oil

■ Car tires can be dropped off at the Public Works garage for a cost of \$1 per tire. All tires must be removed from the rim. No tubes or truck tires can be recycled. Permits for tire recycling must be obtained in advance from the Village Clerk's Office at Village Hall.

■ Oil may be recycled at the Public Works garage or at a gas station. Oil is accepted weekdays from 8 a.m. to 4 p.m.

Tree & Shrub Debris

(4" max. diameter)

Recycling of clean woody debris is carried out with the following objectives: 1.) to provide orderly disposal, and 2.) to produce useful by-products for resident landscaping.

■ Recyclable: tree branches, limbs, trunk sections up to 4 inches in diameter at the largest point, shrub cuttings, and other woody, stemmed vegetation.

■ Non-recyclable: stumps and vegetation that contain plastic, metal, stone, and concrete; root systems; finished lumber, and wooden construction materials of any type.

■ No painted or pressure-treated wood is allowed due to DEP regulations.

Pick-Up of Tree & Shrub Debris

(4" max. diameter)

Branches less than 3 inches in diameter should be bundled with cord. Bundles should be no larger and heavier than can be easily handled by one person. Branches between and 3 and 4 inches in diameter may be laid out singly at the curb, but should be reasonably trimmed of smaller branches (remaining branches should not extend into the street or sidewalk).

Pick-up appointments are scheduled on a limited basis by contacting the Department of Public Works at (973) 378-7741. Appointments are not available from October through February. Call four weeks in advance for an appointment.

Other Recycling

Disposal of debris not covered above must be privately contracted.

Business Recycling

The Business Community Recycling Program began April 1, 1988. Warning notices and municipal summonses have been issued to businesses in violation of the Recycling Ordinance. Remember: **RECYCLING IS MANDATORY!**

Cardboard

Corrugated boxes and cartons must be flattened and tied securely for one-person handling. They may be dropped off by South Orange businesses at the Public Works Recycling Depot on Walton Avenue

Glass, Aluminum, & Newspaper

The Village provides a depot at the Public Works garage, 300 Walton Avenue, 8 a.m. to 4 p.m. Monday through Friday, and 8 a.m. to 12 noon on Saturdays. Newspapers must be tied

into bundles for depot drop-off, or a green toter may be purchased for curbside pick-up.

High-Grade Paper

Recyclable high-grade paper may be dropped off by business owners at the Public Works garage or placed in a blue toter and picked up from the curb.

■ Recyclable: magazines, coupons, envelopes, direct mail ads, flyers and brochures, sweepstakes forms, color inserts, school and notebook paper, phone books, paperback books, hard-cover books (if covers are removed and thrown in the regular garbage). Also, computer, NCR and high-grade paper.

■ Not allowed in blue toters: newspaper, newsprint, plastic bags, cardboard, corrugated board, and boxes of any kind.

Toters

Approximately 7,000 South Orange households and businesses are equipped with 98-gallon green toters for newspapers, aluminum cans, glass, and plastic soda bottles. On recycling days, these items are collected in two pick-ups: first the glass, aluminum and plastic; later, the newspapers.

Approximately 750 blue toters are in use by residential and office recyclers for high-grade paper pick-up only. Pick-ups are made once a month (see toter schedule for dates).

On appointed recycling days, residents roll their toter carts to their driveways near the curb where they are visible from the street. (Those who are elderly or disabled may call for assistance at 973-378-7741.)

TOTERS CANNOT BE USED FOR ANY HOUSEHOLD GARBAGE.

TOTER PURCHASE - Green toters are \$88 each; blue toters, \$75 each. For an order form, call Public Works at (973) 378-7741.

Municipal Recycling Law

A program for the mandatory separation, preparation, and placement for collection of recyclable materials (aluminum cans, glass, newspaper, vegetative waste, and white metals) was established on April 1, 1988, pursuant to Chapter 122 of the Code of the Township of South Orange Village. Pursuant to the power granted to him by Section 122-3 of the Code, the Village Administrator has promulgated the following rules and regulations relative to the separation, preparation, placement and collection of the recyclable materials. A violation of these rules and regulations, which have been approved by the Board of Trustees, is punishable in the South Orange Municipal Court by the imposition of one or more of the following: imprisonment for 90 days, a fine of \$1,000, community service for 90 days or any combination thereof.

Miscellaneous Info.

Free Recycling By-Products

Free delivery of leaf humus and shredded wood can be made to resident driveways in amounts of two or more cubic yards, depending on availability. Call (973) 378-7741 for an appointment. Smaller quantities may be picked up at the Public Works yard, Monday to Friday, 8 a.m. to 4 p.m., and Saturdays, 8 a.m. to 12 noon. No deliveries will be made from October through February.

Periodic Vegetative Sweeps

Public Works picks up branches after major storms, during spring clean-ups, and at other special times during the year. Call (973) 378-7741 for information before placing debris at the curb. Remember, maximum diameter for branch pick-up is 4 inches.

Goodwill Clothing Depot

Located at the Public Works garage, this depot is available during the normal operating hours of the Department of Public Works. Clothing donations are accepted.

Any Recycling Rule Changes will be noted in future editions of *The Gaslight*.

Not Accepted at Recycling Depot Due to DEP Regulations:

Mattresses, furniture, formica, construction debris, painted or pressure-treated wood, and other items as determined by department supervisors.

Holiday Depot Closures

Holiday	2003	2004
New Year's Day	Wed., Jan. 1	Thur., Jan. 1
ML King's Birthday	Mon., Jan. 20	Mon., Jan. 19
Lincoln's Birthday	Wed., Feb. 12	Thur., Feb. 12
Presidents' Day	Mon., Feb. 17	Mon., Feb. 16
Good Friday	Fri., April 18	Fri., April 9
Memorial Day	Mon., May 26	Mon., May 31
Independence Day	Fri., July 4	Mon., July 5
Labor Day, Monday	Mon., Sept. 1	Mon., Sept. 6
Columbus Day	Mon., Oct. 13	Mon., Oct. 11
Election Day	Tues., Nov. 4	Tues., Nov. 2
Veterans Day	Tues., Nov. 11	Thur., Nov. 11
Thanksgiving	Thur.- Sat., Nov. 27, 28, 29	Thur.- Sat., Nov. 25, 26, 27
Christmas Eve	Wed., Dec. 24	Fri., Dec. 24
Christmas Day	Thur., Dec. 25	Sat., Dec. 25

Private Contractors

Residents who use private contractors, gardeners, or tree services are required to inform the contractor that a special license—issued by the Township of South Orange Village—is required to perform such services for three or more customers within the Village.

The license is issued for a calendar year at a cost of \$35. The annual update fee to keep a license current is \$15 per year. The license must be displayed prominently at all times in the rear window of the vehicle that is used by the contractor at the work site. Licenses are available at Village Hall, Dept. of Code Enforcement & Inspection, 101 South Orange Ave., South Orange. Telephone, (973) 378-7700.

Gardeners - When providing services for a South Orange resident, gardeners are required to dispose of natural debris collected at the work site in the manner provided within these guidelines. The appointment system is the recommended method of disposal. Placement of recyclable debris at the curb should be as close to the appointment pick-up day as possible.

Tree Services - Tree services are required to remove all types of tree material from the premises and to properly dispose of them.

Help Maintain Order at the Recycling Depot

The Department of Public Works asks residents to respect its intention to properly maintain the Walton Avenue recycling depot. Rules and regulations have been established in order to properly manage the flow of waste, without creating an eyesore. Residents can provide assistance by respecting these basic rules:

■ At no time may garbage be disposed at the depot, along the access road, or anywhere at the facility.

■ Vegetative waste and other items being brought to the yard are accepted under the guidelines outlined in this flyer, and must be placed within the fenced yard in designated locations.

Thank you for your assistance!

S.O. Dept. of Public Works

Mario Luciani, Director • (973) 378-7741

Hours: 8:30 a.m. to 4:30 p.m., Monday to Friday

Call For

- ▲ Missed Newspaper Collection **
- ▲ Depot Information
- ▲ Complaints
- ▲ Toter Orders & Questions
- ▲ Pick-Up of Tree & Shrub Debris
- ▲ Leaf Humus & Shredded Wood Delivery
- ▲ Appointments for Vegetation Collection

** For missed collection of glass and aluminum, call the Occupational Center at (973) 674-6266.

Public Works Garage & Recycling Depot

300 Walton Avenue, South Orange, NJ 07079

Monday to Friday, 8 a.m. to 4 p.m.; Saturday, 8 a.m. to 12 noon