



Township of South Orange Village

101 South Orange Avenue, South Orange, N.J.

Village Hall (973) 378-7715

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MUST BE SUBMITTED WITH A-FRAME/SANDWICH BOARD SIGN APPLICATION FOR RESTURANT OR GROUND FLOOR RETAIL BUSINESS

Sandwich board signs or "A" frame signs must conform to the following:

1. Maximum sign height shall not exceed 40".
2. Maximum sign width shall not exceed 24"; signs shall not be placed in front of adjoining property and should be located immediately adjacent to the front wall or window of the business, with no portion of the sign extending more than three (3) feet from the building face; perpendicular to the building or adjacent to the curb.
3. A sandwich board will only be permitted immediately in front of the business it advertises; or immediately in front of any entry to walkway where business is located off the main sidewalk and/or down an alley (with permission of the property owner, if different from the business' landlord).
4. A minimum clear sidewalk width of 48" shall be maintained.
5. No sign will block pedestrian movement (access from the shops, parked cars, etc.), nor will they limit locations of planters, trees and sidewalk seating.
6. Signs must be properly anchored (temporarily) or weighted against the wind.
7. Chalkboards or whiteboards may be used for daily changing messages, but no changeable letter on tracks may be used.
8. Signs shall be designed and constructed so as to promote and not visually obscure the significant architectural features of the buildings.
9. Signs must be removed after business hours.
10. No other portable signs are permitted.
11. Applications for sandwich board or "A" frame signs must be approved by the Village of South Orange's Zoning and Building Officers before the issuance of a permit. Approval/Denial will be fourteen (14) days prior to installation.
12. Permits for sidewalk or "A" frame signs shall be valid for the location designated on the application for one (1) year. Permits may be transferred to another owner after payment of a transfer fee set by the Board of Trustees.
13. Any variance to the requirements for sandwich board or "A" frame signs will be handled the same as any other sign variance.
14. Only one sign per business shall be permitted regardless of the number of entities. Content on a single sign may promote the business ventures.
15. No sign shall be lit or have any attachments, flags, streamers, balloons or other decorative devices.
16. Review attached Design Standards for more guidance.

I have read the above regulations and agree to abide by the Township of South Orange Village's law concerning sandwich board signs or "A" frame signs.

Print Name

Signature

Date