



Township of South Orange Village

101 South Orange Avenue, South Orange, N.J. 07079

Village Hall (973) 378-7715
Fax (973) 761-4357

Engineering & Zoning Office
(973) 378-7715 ext. 7706

USE PERMIT APPLICATION - \$50 FEE

NOTE: UPON APPROVAL, APPLICANT MUST APPLY FOR OCCUPANCY AND BUILDING PERMITS FROM THE BUILDING DEPT.

RECEIVED BY: _____

DATE: _____

ANSWER ALL QUESTIONS ON THIS APPLICATION FORM & RETURN TO ZONING OFFICE

1. Name, Current Address & Phone Number of Applicant (Tenant): _____

2. Business Address, Tax Block & Lot Number & Zoning District of building intended to be occupied:

_____ BLOCK _____ LOT _____ ZONE _____

3. Mailing Address (if different from Business Address): _____

4. Property Address (if different from Mailing Address): _____

5. Name, Address & Telephone Number of the Building Owner/Landlord: _____

6. Approximate size of entire building: _____ Sq. Ft.

7. Size of space within building to be occupied: _____ Sq. Ft.

8. **Attach either: COPY OF LEASE () or LETTER OF INTENT TO PURCHASE ()**
(LEASE SHOULD NOT BE SIGNED UNTIL USE PERMIT IS APPROVED)

9. Date Applicant intends to occupy premises: _____

10. Nature of present use of premises or if vacant, use immediately prior to intended use by applicant:

(OVER)

- 11. Intended use of Premises (TYPE OF BUSINESS) be specific: _____

- 12. Name of Business: _____
- 13. Number of Rooms & Offices contained in premises: _____
- 14. Nature of Proposed alterations intended, if any, be specific: _____

- 15. Number of Employees that will occupy the premises: _____
- 16. Number of Parking spaces required for employees: _____
- 17. Number of Parking spaces required for visitors: _____
- 18. Total number of parking spaces provided for in lease: _____
- 19. Number of parking spaces to be designated on site: _____
- 20. Total number of parking spaces on site: _____
- 21. Will any outdoor signs be required by applicant: YES _____ NO _____
- 22. If YES, when will sign application be submitted: _____
- 23. Additional information, if any: _____

(PLEASE PRINT) APPLICANT

SIGNATURE OF APPLICANT

SIGNATURE OF OWNER / LANDLORD CONSENTING TO APPLICATION

<input type="checkbox"/> Use Permitted / Application Granted	Date: _____
<input type="checkbox"/> Use Permitted / Application Granted with the following CONDITION(S) : _____ _____ _____	Date: _____
<input type="checkbox"/> USE NOT PERMITTED / Application DENIED for the following reason(s) _____ _____ _____	Date: _____
_____ Salvatore Renda, Village Zoning Officer	